

**ADDENDUM NO. 1  
TO  
SPECIFICATIONS AND DRAWINGS  
FOR THE  
CITY OF HOWELL  
WATER TREATMENT PLANT IMPROVEMENTS**

**ISSUED:** March 4, 2019

HRC Job No. 20190539

This Addendum is issued prior to receipt of bids to provide for certain changes and clarifications to the specifications and/or the plans, as herein specified, and is hereby made a part of the Contract Documents and shall be taken into consideration in preparing the Proposal. All other conditions remain the same.

**SPECIFICATION CHANGES**

1. **Page 00030/2:** In the second paragraph, **revise** the pre-bid meeting date and time to “1:00 PM Thursday March 12, 2020”.
2. **Page 00850 Pages 14 and 15** Insert the attached “DBE Good Faith Efforts Worksheet”
3. **Page 00300 Page 1 of 9:** Bidders must acknowledge this Addendum on the Bid Form.

This addendum consists of the following:

1 Pages of text

Enclosure No. 1: Revised Section 00030 Bid Advertisement.

Enclosure No. 2: DBE Good Faith Efforts Worksheet consisting of two pages.

ADVERTISEMENT FOR BIDS  
CITY OF HOWELL  
WATER TREATMENT PLANT IMPROVEMENTS  
HOWELL, MICHIGAN

Sealed proposals for the construction of the WATER TREATMENT PLANT IMPROVEMENTS will be received by the City of Howell City Clerk's Office, 611 East Grand River Avenue, Howell, Michigan 48843, until **10 a.m., Local Time on Thursday April 2, 2020.**

Bidders shall review and comply with the Instructions to Bidders, which are incorporated by reference, and carefully review all Contract Documents, as defined in the Instructions to Bidders. Bids submitted after the exact time specified for, receipt will not be considered.

The Contracts will consist of the following principal items of work and appurtenances as specified herein and shown on the Contract Drawings.

Description of Work

The contract will consist furnishing of labor, materials, equipment, and construction of the following:

1. Architectural Improvements
2. Lime Feed System Replacement
3. Carbon Dioxide Feed System Installation
4. Wells #4 and #5 Improvements
5. Concrete Surface Repairs and Coating

Plans and Specifications and Bid Proposal Forms are available through the Michigan Intragovernmental Trade Network (MITN) <https://www.bidnetdirect.com/mitn/>

Questions regarding this project should be addressed to: Hubbell, Roth & Clark, Inc., 105 West Grand River Avenue, Howell MI 48843, via email at: [durquhart@hrcengr.com](mailto:durquhart@hrcengr.com). Questions must be received by HRC by Thursday March 26th at noon to be considered.

Contractors or Subcontractors performing the work of this contract shall be required to submit previous relevant experience in order to be considered.

A Mandatory Pre-bid Meeting is scheduled for **1:00 PM Thursday March 12, 2020** at the City of Howell City Hall 2<sup>nd</sup> Floor Conference Room located at 611 East Grand River Avenue Howell Michigan 48843, (517) 546-3500. At the meeting, the bid proposal and Project Sequence Requirements will be discussed and a site walk-through will be held following the meeting.

Proposals submitted by Bidders who have been debarred, suspended, or made ineligible by any Federal Agency will be rejected.

**Each bidder agrees to waive any claim it has or may have against the Owner, the Architect/Engineer, and their respective employees, arising out of or in connection with the administration, evaluation, or recommendation of any bid.**

Each bid proposal shall be submitted on the proposal forms in a sealed envelope clearly marked "**BID FOR WATER TREATMENT PLANT IMPROVEMENTS**" provided and shall be accompanied by a certified

check, cashier's check or bid bond, executed by the bidder and Surety Company, payable to the City of Howell in the amount of Five Percent (5%) of the accompanying bid. Proposal Guarantee shall provide assurance that the bidder will, upon acceptance of the bid, execute the necessary Contract with the City of Howell. No bid may be withdrawn after scheduled closing time for receiving bids for at least ninety (90) days.

The Contract awarded under this Invitation to is expected to be funded in part from the Michigan State Drinking Water Revolving Fund (DWRF). DWRF requirements are included in Section "Instruction to Bidders" and Section "Supplementary Conditions," and are a condition of this Contract. The Successful Bidder must comply with the Davis-Bacon Act and comply with Section 436 of P.L.113-76 American Iron and Steel Requirements.

The successful bidder will be required to furnish satisfactory Performance, Payment, and Maintenance and Guarantee Bonds. The Owner reserves the right to reject all bids and to waive irregularities in bidding.

CITY OF HOWELL, MICHIGAN  
611 East Grand River Avenue  
Howell, MI 48843

Erv Suida  
INTERIM CITY MANAGER

**Michigan Department of Environmental Quality  
Office of Drinking Water and Municipal Assistance– Revolving Loan Section  
Disadvantaged Business Enterprise (DBE) Utilization  
State Revolving Fund/Drinking Water Revolving Fund  
GOOD FAITH EFFORTS WORKSHEET**

Bidder: \_\_\_\_\_

Subcontract Area of Work (one per worksheet): \_\_\_\_\_

Outreach Goal: Solicit a minimum of three (3) DBEs via email/letter/fax. It is recommended that various sources be used to locate the minimum number of DBEs. The Michigan Department of Transportation (MDOT) website and [www.sam.gov](http://www.sam.gov) registries may be two resources used to find a minimum of three DBEs.

List the DBEs contacted for the above area of work and complete the following information for each DBE.

Company Name	Type of Contact	Date of Contact	Price Quote Received	Accepted/ Rejected	Please Explain if Rejected
				<input type="checkbox"/> A <input type="checkbox"/> R	
				<input type="checkbox"/> A <input type="checkbox"/> R	
				<input type="checkbox"/> A <input type="checkbox"/> R	
				<input type="checkbox"/> A <input type="checkbox"/> R	
				<input type="checkbox"/> A <input type="checkbox"/> R	
				<input type="checkbox"/> A <input type="checkbox"/> R	

Explanation for Not Achieving a Minimum of Three Contacts; you may include a printout of the MDOT and [www.sam.gov](http://www.sam.gov) search results (attach extra sheets if necessary):

MITA DBE Posting Date (if applicable): \_\_\_\_\_  
(attach a copy of the DBE advertisement)

Other Efforts (attach extra sheets if necessary):

**Please include the completed worksheet and supporting documentation with the bid proposal.**

*Rev.3-2015*

Rick Snyder, Governor



Dan Wyant, Director

**Michigan Department of Environmental Quality  
Office of Drinking Water and Municipal Assistance– Revolving Loan Section  
Disadvantaged Business Enterprise (DBE) Utilization  
State Revolving Fund/Drinking Water Revolving Fund  
GOOD FAITH EFFORTS WORKSHEET**

**Instructions to Bidders for the Completion of the Good Faith Efforts Worksheet**

1. Separate worksheets must be provided for each area of work to be subcontracted out. This includes both major and minor subcontracts.
2. A minimum of three (3) DBEs must be contacted by a verifiable means of communication such as e-mail, letter, or fax for each area of work to be subcontracted out. Copies of the solicitation letters/e-mails and fax confirmation sheets must be provided with the worksheet.
3. If less than three (3) DBEs exist statewide for the area of work, then provide documentation that other DBE resources were consulted. This may include the MDOT and [www.sam.gov](http://www.sam.gov) registries and an advertisement in a publication. A printout of the website searched (conducted prior to the end of the bid period) must be submitted.
4. Posting solicitations for quotes/proposals from DBEs on the MITA website ([www.mitadbe.com](http://www.mitadbe.com)) is highly recommended to facilitate participation in the competitive process whenever possible. The solicitation needs to identify the project and the areas of work to be subcontracted out. A copy of the MITA DBE advertisement must be submitted with the Good Faith Efforts worksheet, if used, or a printout of the resulting quotes posted to the MITA website can be submitted with this form as supporting documentation.
5. If the area of work is so specialized that no DBEs exist, then an explanation is required to support that conclusion, including the documentation required in No. 3 above.
6. The date of the DBE contact must be identified, as it is important to document that the DBE solicitation was made during the bid period and that sufficient time was given for the DBE to return a quote.
7. Each DBE firm's price quote must be identified if one was received or N/A entered on the worksheet if a quote was not received. Copies of all quotes must be submitted with the worksheet.
8. If a quote was received, indicate if it was accepted or rejected. Justification for not accepting a quote and not using the DBE subcontractor must be provided.
9. Under Other Efforts, please indicate additional steps you have taken to obtain DBE contractors and provide the appropriate supporting documentation such as:
  - Follow-up e-mails, faxes, or letters.
  - Copies of announcements/postings in newspapers, trade publications, or minority media that target DBE firms.

*Rev. 3-2015*