

**Pre-Bid Meeting Minutes
CITY OF PONTIAC
VANGUARD DRIVE
COMPACTED CONCRETE REHABILITATION PROJECT
ADDENDUM 2**

Date: June 10, 2021
Time: 1:00 pm
Meeting Held: Microsoft Teams Meeting
HRC Project Number: 20200981

PRE-BID MEETING MINUTES

A. Attendance Required:

- City of Pontiac:
 - a. City Engineers: Abdul Siddiqui and Jack Cady
- HRC:
 - a. Consultants of the Project: Brian Davies, Marshall Grazioli, Adam Uhlianuk
- Bidders:
 - a. See attached attendance sheet

B. Agenda

1. Summary of Project Scope

This project is being bid for the rehabilitation of the concrete boulevard approach of Vanguard Drive which starts at the eastern edge of N. Telegraph Road to approximately 637 feet east along the drive. The project includes 4,776 square yards of pavement removal, 4,650 square yards of 8-inches of aggregate base, 2,327 feet of curb and gutter, and 3,793 square yards of 9-inches of compacted concrete pavement.

2. Project Schedule and Completion Dates

- a. Bids Due: To City Clerks Office, **June 24, 2021, by 1:00 pm**
- b. The contract will be awarded to the qualified Bidder submitting the lowest responsive Bid complying with the conditions of the Invitation for Bids and Pontiac Purchasing Ordinance. BIDDER whom is awarded will be notified at the earliest possible date.
- c. The anticipated Project Start date shall be no earlier than **August 2, 2021**, unless the City agrees to revise the start date proceeding the award date.
- d. Final Paving Shall take place during:
 - i. Option 1 – During Labor Day Weekend – Starting after 2 pm September 4th – and approved for traffic no later than 12 am September 7th. *This is the City's preferred option and the bidder should assume to use this option.*
 - ii. Option 2 – *To be used in case of weather or other issues that would prevent*

Delhi Township
2101 Aurelius Rd.
Suite 2A
Holt, MI 48842
517-694-7760

Detroit
535 Griswold St.
Buhl Building, Ste 1650
Detroit, MI 48226
313-965-3330

Grand Rapids
1925 Breton Road SE
Suite 100
Grand Rapids, MI 49506
616-454-4286

Howell
105 W. Grand River
Howell, MI 48843
517-552-9199

Jackson
401 S. Mechanic St.
Suite B
Jackson, MI 49201
517-292-1295

Kalamazoo
834 King Highway
Suite 107
Kalamazoo, MI 49001
269-665-2005

Lansing
215 S. Washington SQ
Suite D
Lansing, MI 48933
517-292-1488

paving over Labor Day weekend - Work may take place during the week, half-width construction while maintaining two-way traffic. Once work has started it shall be continuous from start to finish and not exceed 4 days before the final pour is approved for traffic. This option will only be

3. Critical Work Sequencing

- a. There are 4 MOT stages of the project with an optional final stage for paving that be used if the project has unforeseen delays or adverse weather conditions for paving.
 1. Stage 1 – Maintain traffic Southern half of Vanguard Drive, Northern half pavement removal, Signal staging along Telegraph Road
 2. Stage 2 – Maintain Traffic along Northern half on aggregate base, Signal staging along Telegraph Road
 3. Stage 2a – Continued pavement removal at easter end of island area while maintaining traffic each way along Vanguard Drive.
 4. Stage 3 or 3a – CCP Paving stages
- b. During each stage, traffic must be maintained at all times for local businesses along Vanguard Drive which includes FedEx, MDOT Oakland TSC, and Haven (24hr rehabilitation facility). Access for Emergency vehicles shall be maintained always, all stages.
- c. Maintaining traffic on the aggregate base for portions of the project will involve aggregate ramping at the pavement edges to create transitions. This is detailed in the MOT staging plans.
- d. Pavement removals shall be completed one side at a time as outlined in MOT Stages 1 thru 2A which will involve signal staging along Telegraph Road while traffic operates along the opposing side along Vanguard Drive.
- e. A right lane closure will be required along N.B. Telegraph Road and shall remain in place until Vanguard Drive is approved for traffic.

4. Bid Forms

- a. Sealed Bids will be received at the Office of the City Clerk, City of Pontiac
- b. Sealed Bids will be accepted **until 1 pm on Thursday, June 24th**, thereafter bids will be publicly opened and read.
- c. Bids must be submitted in sealed envelopes addressed to the City Clerk of the City of Pontiac and plainly marked on the outside as “Vanguard Drive Compacted Concrete Project”
- d. The envelope should also have the name of BIDDER, address, name of the project being submitted – ***If submitting by mail:*** A sealed envelope containing the BID must be enclosed in another envelope addressed to the City Clerk. (As indicated under Instructions to Bidders)
- e. Bids must include completed ***Form of Proposal***, Pages 13 thru 16, ***Participation Plan Form***, pages 17 thru 18a, and ***Bid Bond Form*** of the Bid Package. To be considered a completed bid the BIDDER must include a bid price on all 47 bid items, and acknowledge any posted addenda that may affect the bid of the project.
- f. ***Bid Deposit*** – Each proposal must be accompanied by a certified check of guaranty or a bid bond in an amount not less than 5% of the total price to the order of the City of Treasurer of the City of Pontiac

5. Instructions Regarding where to direct questions prior to Bids
 - a. Submit in writing to bdavies@hrcengr.com or auhlianuk@hrcengr.com
 - b. Written Questions Due by ~~3:00 P.M. on Monday, June 21, 2021~~, 5:00 P.M. on Monday, June 14th, as posted on BidNet Advertisement

6. Questions
 - 1) What are the requirements of work?
 - Specialized concrete mix that is dry with an optimized aggregate mix designed to meet project specifications for CCP paving.
 - 2) Are there special requirements for concrete pavement test pad?
 - There are no test pad requirements for this project.
 - 3) What are the qualifications requirements for bidding on this project as a CCP Paving project?
 - To be considered a responsive qualified BIDDER someone from the Team (Prime or Sub-contractor) shall have completed similar work.
 - 4) Are there any special mix design requirements?
 - The mix design must meet ASR requirements with either:
 - I. 35%-40% GGBFS or Fly Ash
 - II. 25%-35% GGBFS or Fly Ash for cement with total alkalis not greater than 0.60% expressed as equivalent sodium oxide (% Na₂O +0.658 x % K₂O) as submitted on submittal mill test report

**** PLEASE NOTE THAT TO SUBMIT A BID FOR THIS PROJECT YOU MUST HAVE PURCHASED A SET OF PLANS FROM THE OFFICE OF HRC. PLANS MAY BE RECEIVED BY CONTACTING THE FRONT DESK AT 248-454-6300 OR frontdesk@hrcengr.com.**

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Meeting Attendance Sheet

Project Name: Vanguard Drive CCP Project **Date of Meeting:** 06/11/2021

Purpose of Meeting: Pre-Bid Meeting

For the Township/City/Village of: City of Pontiac

Location of Meeting: Microsoft Teams Meeting

No.	Name	Agency/ Company	Email Address
1	Sal Lacaria	Lacaria Concrete Construction	Not Give
2	Mark Bos	Bos Concrete	bosconcrete8@gmail.com
3	Adam Uhlianuk	Hubbell, Roth & Clark, Inc.	auhlianuk@hrc-engr.com
4	Brian Davies	Hubbell, Roth & Clark, Inc	bdavies@hrc-engr.com
5	Marshall Grazioli	Hubbell, Roth & Clark, Inc	MGrazioli@hrcengr.com
6	Abdul Siddiqui	City of Pontiac	ASiddiqui@pontiac.mi.us
7	Jack Cady	City of Pontiac	JCady@pontiac.mi.us
8	Ben Kolariak	Angelo lafrate Construction	Not Given
9	Bill Hartsock	Mark Anthony Contracting	bill@macinc-mi.com
10	Steve Waalkes	Michigan Concrete Association	swaalkes@miconcrete.net
11	Gary Evangelista	Mark Anthony Contracting	gary@macinc-mi.com
12	Brian Gustin	Merlo Construction	Not Given